



# Renmark West Primary School



Welcome to  
your new school



Government  
of South Australia  
Department for Education

# Governing Council Committee



## School Contact Details

### Renmark West Primary School

327 Tarcoola St

Renmark West SA 5341

Phone : 08 8595 1340

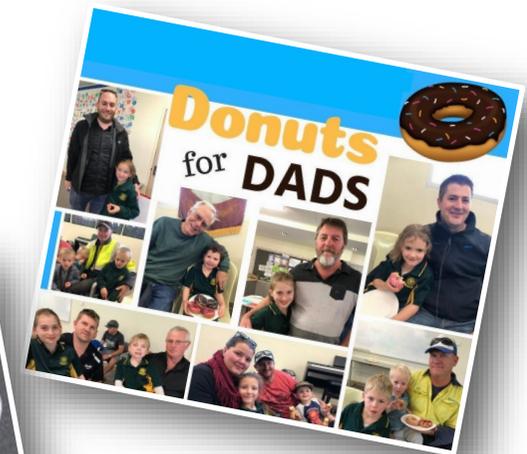
Fax : 08 8595 1226

Email : [dl.0378.info@schools.sa.edu.au](mailto:dl.0378.info@schools.sa.edu.au)

Website <http://rnmkwestps.sa.edu.au>

Facebook : Renmark West Primary School

Parents and Friends  
Group



Muffins for Mum

# Parent Involvement

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Listening to Reading



Supervising Swimming



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# About our School

## Principal's Welcome Note

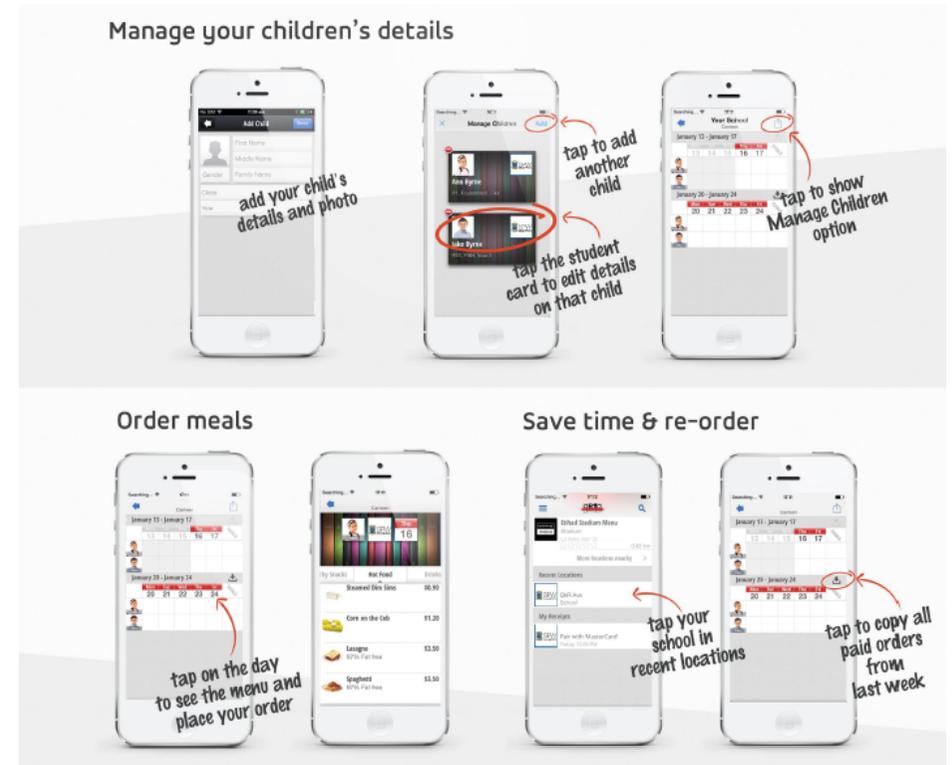
### Welcome to our Renmark West School Community

It is always a pleasure to welcome new students and their families to our friendly little school. We value each student as an individual learner and our aim is to tailor our education programs to each student's needs.

We are a community minded school and have many activities aimed at supporting student's emotional, social, physical and educational needs.

I am a big believer in family involvement within schools and value any support you can offer, whether it is:

listening to students read in the morning, nominating for Governing Council, being part of our parents and friends committee or helping out with breakfast group of a morning. Your support is always appreciated and welcome.



## Casual Day

For the last day of each term, students are permitted to wear casual clothing instead of their school uniform. In addition throughout the year the school raises funds for various causes by holding "Pyjama Day", "Footy Colours Day" or similar. Students are encouraged to dress in the appropriate attire and bring a gold coin donation on these days. These extra days are always advertised via the newsletter

# Additional School Service

## Lunch Orders

For our Lunch Ordering system we use Grab and Go Food Express. Lunches can be ordered for Mondays and Fridays via the Qkr! app. The menu is available on the app. To install the app on your device, follow the easy steps that follow.



Feel free to talk to one of the Front Office staff, classroom teachers or myself if you have any questions about the school or ideas you would like to share.

*Judy Cottam*

Principal  
Renmark West Primary School



Getting started is easy - try it yourself today

### Step 1 Download Qkr!

on your Android phone or iPhone. iPad users can download iPhone app



### Step 2 Register

Select your Country of Residence as 'Australia' and follow the steps to register

### Step 3 Find our school

Scan the QR code or type in the text label provided. Our school will also appear in "Locations Nearby" if you are within 4kms of the school

### Step 4 Register your children

When first accessing your school menu, you will be prompted to register your child. This allows you to make school orders on their behalf.

Scan QR code provided by your school



If within 4kms of the school, you can select from "Locations Nearby"

Or type text label provided by your school



Now you're ready to order and pay for meals and other items...

# Staff

Let us introduce ....

Some of the friendly staff you will see at Renmark West Primary School



**Judy Cottam**

## Principal

Judy is responsible for the day to day running of the school, implementing and evaluating programs, ensuring the best outcomes for students and the school community.



**Christina Eustice**

## Wellbeing Leader

Christina's focus is on the health and wellbeing of our students.



**Clair Woolford**

## Business Manager

Clair manages the Front Office administration and school finances.

## Yard Buddies

The aim of Yard Buddies is to promote inclusive play, respect and caring for others as well as a sense of friendship and belonging in the school. The Yard Buddies are easy to spot in their blue hi-vis vests. Yard Buddies are always on the look-out for examples of caring play and are equipped with a bum-bag full of reward stickers and stamps to distribute to students displaying the school's values. They also have small games and even band aids (just in case).



The Yard Buddies program also monitor the school's rainbow coloured Buddy Benches where students sit if they have no one to play with.

## Buddy Benches

Buddy Benches are a place that children can go to if they are feeling left out, cannot find their friends or want to make new friends. Another student will then see them on the Buddy Bench and will invite them to play or just sit and talk to them. This promotes kindness amongst students and creates an inclusive environment. We have 2 Buddy benches; one near the computer room and one on the oval.



# Support Service

## Wellbeing Leader

Our Wellbeing Leader, Christina Eustice, facilitates programs and projects within our school that support the physical and mental wellbeing of our student. She is also here to assist families with any issues regarding the wellbeing of individual students.

Through the Student Representative Council, Christina Eustice has also implemented a number of initiatives including our Breakfast Club Yard Buddies and Buddy Benches.

If you have any concerns about the wellbeing of your child, phone the school and make an appointment to see Christina Eustice

## Breakfast Club

The Breakfast Club was introduced as an SRC idea to provide breakfast for students who may otherwise arrive at school hungry. The Breakfast Club runs between 8:20am to 8:45am daily in the hall. We provide various breakfast cereals and toast. If you are unable to provide your child with breakfast in the morning or your child runs out of time for breakfast, please encourage them to come to the hall for breakfast before school.



Eve Fairey  
Reception



Kirsty Gill  
Year 1



Fiona Moll-Short



Stacey Braun  
Year 2/3 B



Damanjit Nijjar  
Year 2/3 B



Nikki Allen  
Year 4/5



Martin Barber  
Year 5/6



Georgia Tzanavaras  
Greek / PE



Jane DuRieu  
Librarian / HASS



Britt Williams  
NIT



Stef Gregory  
SSO



Christina Files  
SSO



Ebony Gelston  
SSO



Ajit Grewal  
Punjabi SSO



Liz Pendle  
SSO



Julie Andt  
SSO



Kaitlyn Messer  
SSO



Brigit Frazer  
SSO



Tom Gregurec  
Groundsman

# Navigating our Grounds

The map on the next page illustrates where the Front Office, classrooms, the Hall and the location of other buildings within the School are.

Please take special note of the appropriate parent carpark, located at the back of the school.

For the safety of all students and staff we ask that you use only the designated carpark and **DO NOT** park in front of the school on Tarcoola Street or in the staff carpark.

For more information about dropping off and picking up please refer to the School Policies in this booklet

# Curriculum

At Renmark West Primary School, we endeavour to provide your child with a comprehensive, well rounded education. The curriculum we offer includes:

English	The Arts
Mathematics	Technologies
HASS	Science
Greek	Health and PE
Child Protection	STEM

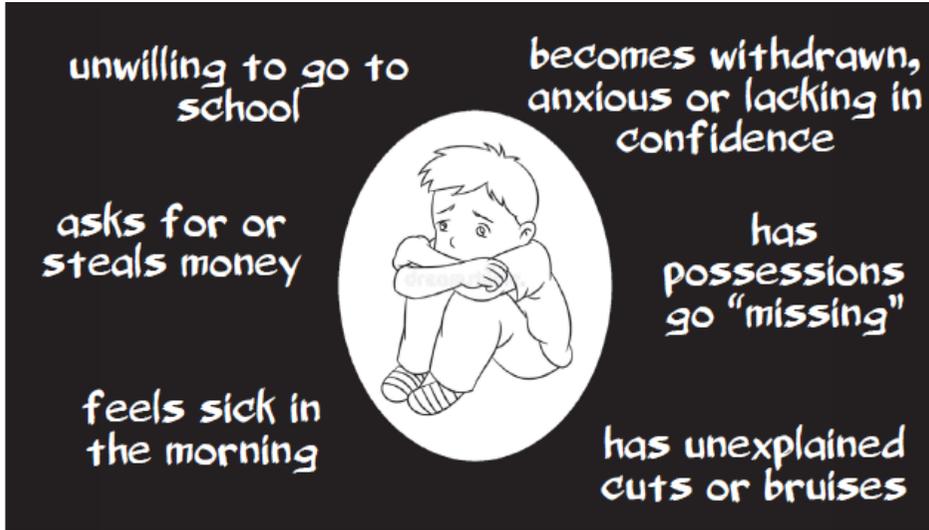
Some of our Extra Curricular activities our school is involved in:

Swimming lessons in our pool	Choir
Numerous SAPSASA Sports	Book Week
Harmony Day	ICAS competitions
Footsteps	Local Services visits
Life Education	World of Maths
Patch Theatre	Visiting authors
Instrumental Music	

# Anti-Bullying

## What can you do?

Watch for these signs that you child may begin bullied or harassed:



TALK with you child

LISTEN calmly

Avoid blame

Discourage any retaliation

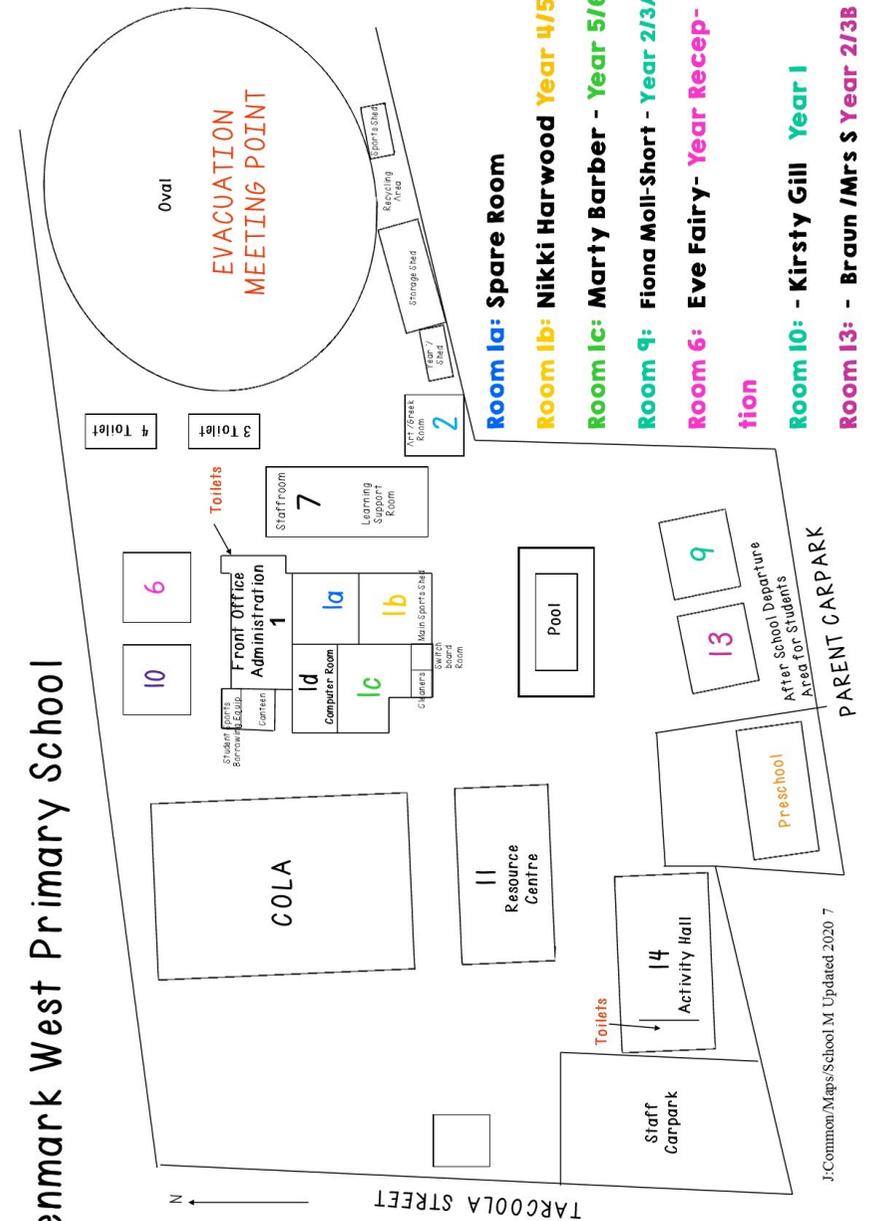
Discuss positive strategies

Encourage your child to REPORT the situation or accompany them to report the situation to the school, even if your child isn't the one directly affected.

As a school we can only solve problems we know about.

**NEVER DEAL DIRECTLY WITH THE OTHER CHILD**

## Renmark West Primary School



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# School Times

**Before 8:30am** Staff are unable to supervise children before 8:30am. Teachers can be contacted through the Front Office after 8:15am.

Students who arrive before 8:30am are to sit on the bench located outside the Front Office.

8:30am Students are supervised in the front playground not near the oval or at the top classrooms.

## School Starts

8:55am Classrooms are unlocked and students enter and get ready for the day - lessons begin

11:20am Lunch 10 minutes supervised eating

11:30am Lunch Play

12:10pm Lunch ends, lessons restart

1:50pm Recess eating and play

2:10pm Lessons restart

3:15pm **End of day** - students dismissed

The carpark is supervised by a staff member

3:30pm Students who have not been picked up at the carpark are brought down to the Front Office and parents are phoned

## BULLYING IS:

- A **deliberate**, repeated and unjustifiable behaviour
- **Intended** to cause fear, distress, or harm to another
- Conducted by a more **powerful** individual or group against a less powerful individual or group

## Bullying May Be:

Physical, verbal, written and/or psychological.

It is **NOT** bullying when:

- Teasing is done in a friendly, playful way
- Two people who are as strong/powerful as each other argue or fight

## What We Will do When Bullying/Harassment Is Reported

### INTERVENTION

- In all cases of alleged bullying/harassment, staff will record the incidents using the school "Bullying/Harassment Report Form"
- The behaviour will be investigated and determined if it is bullying or harassment  
Responses may involve counselling, support groups or support plans. All responses use a restorative justice approach. This gives the person using the reported behaviours the opportunity to repair damage done.
- Talk to parents of those being bullied and those doing the bullying
- Keep written records of all reported incidents

# School Policies

## Anti - Bullying

Our school aims to establish a community in which everyone supports our school values. We are committed to ensuring a safe, supportive environment in which

- Everyone is valued and respected
- Individual differences are understood and accepted
- Each member of the school community considers the welfare of others

## What We Do To Reduce Bullying and Harrassment

### PREVENTION

- Positive role modeling by staff
- Teach students social skills, problem solving and conflict resolution skills. (E.g “Friendly Schools Plus” social skills programme)
- Encourage students to be tolerant of difference
- Implement the “Keeping Safe” child protection curriculum
- Encourage students to take responsibility for the choices they make
- Explicitly teaching about bullying and harassment. Teaching internet safety skills and knowledge. This is to happen early each year
- Provide sports equipment and places to go during play breaks e.g hall, computer room, library

# Variations to Timetable

## Assemblies

Assemblies are held fortnightly on Thursdays at 9am in the COLA in Term 1. Classes take turns presenting items and it is an opportunity for classes to showcase their learning. It is a great chance for parents to come along and find out what is happening at school. If taking photos, we ask that no photos of any other students be published on social media.

## Last Day of Term School Finishes at 2:15pm

On the last day of each term, students are dismissed an hour earlier, at 2:15pm. Students are also permitted to wear casual clothes on this day. They must however make sure their clothes are sunsmart eg no sleeveless tops.

## Term Dates 2022

- Term 1 31 January– 14 April
- Term 2 2 May - 8 July
- Term 3 25 July - 30 September
- Term 4 17 October - 16 December

# Fees and Concessions

## School Fees

School fees cover the costs of stationery, books and other equipment.

School fees do not cover all the costs of excursions, camps or school uniforms.

## Stationery

At the start of each new year, you will be posted an invoice for school fees and a letter with dates and times for book collection.



## Accidents and Illness

Occasionally, students get injured or become ill at school. If this does occur we ensure the student's safety and then contact their parent or emergency contact.

If we are unable to reach the parent or emergency contact, we care for the student as we deem appropriate. If necessary, by arranging for emergency attention

All staff are trained in First Aid.

## Medication

Any medication required to be taken at school will need a formal medication form filled out and signed. Please see staff at the Front Office if your child requires a medication form.

## Extreme Weather

In the cases of hot or inclement weather during play times, students are kept inside. In the cases of the temperature being 38 degrees Celsius or above, students have a reduced time for outside play and spend the rest of their playtime indoors. When the temperature reaches 40 degrees Celsius, students remain indoors for the whole of playtime.

We are extremely fortunate at our school as we have excellent reverse cycle air-conditioners which are able to keep the classrooms comfortable all year round.

# School Policies

## Complaints and Concerns

It is our intention that all parent complaints are managed in a fair, efficient and effective manner.

The following is a basic, two step procedure to follow when making a complaint or expressing a concern:

**Step 1** Speak directly to the staff member who is involved. Complaints and concerns are best addressed by speaking with the person involved. To ensure the matter can be discussed thoroughly, it may be more effective to call and make an appointment. Alternatively, you may wish to discuss the issue over the phone.

**Step 2** If you are unable to resolve your issue, please make an appointment to speak with the Principal or Wellbeing Leader. They will ensure that your issue is followed up and hopefully able to find a resolution. If you still feel like the issue has not been resolved they will also be able to guide you through the next steps in the process.

## School Card and Payment Plans

The School Card scheme offers financial assistance with school fees (materials and services charges) for students attending government schools in that year.

Eligibility income limits for a student attending a government school.

Number of dependent children	Gross annual income limit	Gross weekly income limit
1 child	\$62,440	\$1,201
2 children	\$63,555	\$1,223
3 children	\$64,670	\$1,267
4 children	\$65,785	\$1,267
5 children	\$66,900	\$1,289

For further information please visit.

<https://www.sa.gov.au/topics/education-and-learning/financial-help-scholarships-and-grants/school-card-scheme>

For parents who are not eligible for school card but find it difficult paying for school fees all at once, please talk to Clair, our business manager, about setting up a payment plan.

# Forms/Consents/Reports

## General Consent Forms

In your New Student Welcome Pack, you will have received the following forms:

**Media Consent**

**ICT Consent**

**Headlice Inspection**

**Swimming Consent**

**Early Dismissal Consent**



We ask you to read these carefully, fill them out and return them to the Front Office. If you need any details clarified please feel free to contact the Front Office.

## Reporting - Term by Term

Our Staff members are happy to meet with you if you wish to discuss your child's progress or if you wish to raise any matters of concern.

Term 1 - Parent/Teacher Interviews

Term 2 - Written Report

Term 3 - Optional Parent/Teacher Interviews

Term 4 - Written Report

## Dress Code

### School Colours

The school colours are bottle green and golden yellow.

### School Logo

It is encouraged to have the school logo printed on tops. Brand names on clothing are discouraged. SAPSASA / State tops are allowed to be worn on Fridays.

### Jewellery

Safety is important and to help us with this, no large items are to be worn (big, dangling earrings, bangles). Small simple, discreet studs / sleepers and necklaces are acceptable.

**Please label all clothing as many clothes end up in lost property and we can only return items that have an owner.**

School uniforms are available to purchase from Tri State Graphics

216 Renmark Avenue, Renmark Phone: 8586 5815

Hats and quality second hand uniforms can be purchased from the Front Office.

# School Uniform

## Hats

A broad brimmed or bucket hat must be worn all year round with any cords removed.



## Tops

School polo top in bottle green and gold. White and green chequered summer dresses. Bottle green jumpers or windbreakers.



## Pants

Shorts and track-pants in bottle green, black or grey. Neat denim jeans and shorts are also allowed. Shorts must come down to mid-thigh.



## Shoes

Closed in and secure and appropriate for sports lessons.



## Excursions, Camps and Information

Throughout the year, your child will bring home a variety of forms for camp, excursions, school photos, sporting activities and various other activities.

If at any time you require assistance filling out forms or have any questions, please do not hesitate to contact us, either by phone or by coming in to the Front Office

We are always happy to help.

## Newsletters

Every second Wednesday (odd-weeks) we will publish a link to our Newsletter on Facebook and our website.

We will also provide an abridged hard copy to the eldest of the family.

## School Dental

Keep your kids smiling



Make an appointment  
with the  
School Dental Service

**Riverland Oral Health** is located at 10 Maddern Street, Berri.

Please contact them for an appointment on 8580 2700

# School Policies

The following is a brief overview of our school's policies. For a comprehensive copy of any of our policies, please contact the Front Office.

## Reception Intake

In accordance with the Department for Education policy, all children turning 5 on or before the 30<sup>th</sup> of April 2022 are entitled to start school on the first day of Term 1 2022. Children who turn 5 on May 1<sup>st</sup> or after are entitled to start school on the first day of Term 1 2023.

## Changing Schools

Children who are primary school age wishing to transfer to Renmark West Primary School can do so, in consultation with the Principal and the Business Manager at any time during the school year.

## Attendance

All children are expected to attend every day the school is open. We are committed to your child achieving their full potential. For this to occur it is important that your child attends regularly. Research strongly identifies that regular absences, lateness and leaving early has significant impact on a student's learning. We understand that illness or family reasons

may preclude your child attending for a short period of time.

You can contact the school to notify us if your child is absent either by phone, email or Class Dojo.

## Punctuality is important

The beginning of the day is an important learning time and so teachers try to begin the day on time. This means that when the bell goes at 8:55am the roll is called and classes commence. It is important that children arrive at school with enough time to get organised for the day in order to begin learning at 8:55am. Children arriving after the roll is marked are recorded as late.

## Late Arrival / Early Departure

If your child arrives late to school please inform the Front Office that your child is now at school. Likewise if your child needs to leave early, you will need to sign them out at the Front Office.

## Extended Absences

If you are aware that your child is going to be away for more than 1 week, eg on a family holiday, an exemption form needs to be filled in before you depart. This can be obtained from the class teacher or the Front Office. If you would like your child to do some school work during this time, please give your child's teacher at least a weeks notice to get work organised for them.